



**Date:** January 2015

**ROLE TITLE: LEADER COUNSELLOR/YOUTH FACILITATOR (VOLUNTEER)**

**Role Description**

The Ontario Educational Leadership Centre (OELC) prides itself on providing unique and exceptional leadership development courses and programs to students from across Ontario. Each of our courses is staffed by teachers and professionals, all of whom are selected based on their educational expertise, their understanding of, and commitment to leadership, and their belief in students' personal growth and development. In addition to Teacher Facilitators, each elementary and intermediate leadership course is also staffed and supported by volunteer Leader Counsellors/Youth Facilitators.

As a Leader Counsellor (or Youth Facilitator) you will be assigned to a cabin of boys or girls, as well as a section team consisting of two cabins. Your primary role is to guide and support the leaders throughout their course. In partnership with your Teacher Facilitator and Course Administration team, you will work with other cabin staff as a section team to plan, coordinate leadership support the facilitation of leadership development sessions and other activities for a group of 20 to 30 students.

**Leader Counsellor/Youth Facilitator Qualifications:**

- Must have completed Grade 10 (at a minimum)
- Must have completed one of OELC's leadership courses for Secondary students
- Demonstrate an enthusiasm to work with younger students in their development as leaders
- Demonstrate maturity and compassion
- Exceptional team work and communication skills

**Responsibilities of Leader Counsellors/Youth Facilitators:**

- Create a positive, safe and supportive community for all leaders
- Introduce leaders to the OELC philosophy, atmosphere and course
- Support Teacher Facilitators in their workshops, instructional periods and activities
- Participate with leaders in all aspects of the course, including when you are not leading specific activities
- Support the health and well-being of leaders in your cabin, and seek assistance from Teacher Facilitators and Course Administration when needed
- Build and maintain a positive and appropriate relationships with students, cabin and section leaders.
- Assist and guide discussions during leadership development sessions
- Coordinate special events as integral components of each course
- Lead evening reflections and ensure evening activities end on time
- Other duties as assigned by the Course Administration team

*Due to the 24-hour nature of this volunteer role, volunteer Leader Counsellors/ Youth Facilitators are offered a small honorarium. Lodging and meals are also provided for all course staff.*